

Instructions to handle the Conference attendance

To access the Conference:

1. To access the Conference: Before the event starts, just click the link that you have got www.t.ly/3jxi; It will turn you to a form to be filled in with your Name/Surname/email address/job position;
2. Send the form to subscribe the conference;
3. You will automatically receive an email with the link to join the conference;
4. Click that link, it will let you access the conference by the Zoom platform until 300 participants;
5. If the Zoom platform is full, you will be turned to Poliba's YouTube channel.

Although the instruction n.1, we specify that you can also fill in the form during the conference to join late.

To interact during the conference:

- **by Zoom**
 - Raise your hand, and the host will give you the floor as soon as possible;
 - Release a comment/question in the chat that will be quoted by the host/speakers;
- **by YouTube** - release your comment/question below the video that will be quoted by the host/speaker.